



# Nemaha County Board Minutes



## **April 13, 2011**

County of Nemaha, Nebraska  
**BOARD OF COMMISSIONERS**  
**Commissioner's Chambers**  
**Nemaha County Courthouse, Suite 201**  
**1824 N St Auburn NE**

County Board of Commissioners of the County of Nemaha, State of Nebraska met on April 13, 2011, Commissioner's Chambers, Nemaha County Courthouse, Auburn NE for a regular scheduled meeting. Notice of meeting published in the Nemaha County Herald on April 7, 2011. The agenda for the meeting was kept continually current and available for public inspection at the office of Nemaha County Clerk during normal business hours and also on the Nemaha County website. The agenda was held open until one business day prior to the meeting for appearance before the board and items for approval by the Board of Commissioners. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

**Meeting Called to Order** – Chairman Hutton called the meeting to order at 8:25 a.m. Present for the meeting: Commissioner District 1 Bob Hutton, Commissioner District 2 Dennis Wittmann, Commissioner District 3 Marvin Bohling and County Clerk Joyce Oakley.

**Visitors present** – Dave Swanson, Nemaha County Herald

**Approval of Agenda** - Motion by Wittmann, seconded by Bohling to approve the agenda as presented. Roll call vote: Bohling, aye; Hutton, aye; Wittmann, aye.

**Approval of Minutes** – Motion by Bohling, seconded by Hutton to approve the March 24, 2011 regular scheduled meeting minutes with no corrections. Roll call vote: Wittmann, aye; Bohling, aye; Hutton, aye.

**Claims** – Motion by Wittmann, seconded by Bohling to approve the claims for payment as presented by the County Clerk and authorized for payment by the Board of Commissioners. Roll call vote: Bohling, aye; Wittmann, aye; Hutton, aye.

**Opening Meeting Laws** – Chairman Hutton noted the posting of the Open Meeting Poster and the availability of the Open Meeting Handouts to the public.

### **Appointments**

8:15 a.m. Allan Adams – payment of claim for drainage tube and labor – Allan Adams was not present at meeting to discuss the payment of his claim for labor and drainage tube placed on bridge C006403519P. Motion by Bohling, seconded by Wittmann to provide Allan Adams with a replacement of a 10' x 36" culvert and 2' band and to reimburse Allan Adams for \$360.42 for a flood gate that he purchased from Eggers Bros. and \$180.31 for steel he purchased from Beard's Salvage. Roll call vote: Wittmann, aye; Bohling, aye; Hutton, aye.

8:30 a.m. Renee Critser, EMA Director – rock for fenced parking area at Multi-Plex Bldg; Appointment of Representative from the BOC to represent Nemaha County - Emergency Management drills & activities – Renee Critser, EMA Director visited with the board and asked if rock can be placed in the fenced area for EMA vehicle parking. She also explained the Decon trailer has been fixed for roof leakage and can now be placed outdoors in the fenced area. She also asked if the outdoor lights could be fixed or replaced on the east side of the Multi-Plex Bldg. Board approved placing rock in the fenced parking area and asked her to get information on the cost for fixing or replacing the outdoor lights.



# Nemaha County Board Minutes



Critser also visited with the board regarding the surplus courthouse air conditioners stored in the motor pool. She indicated they are holding a clean up day on May 2, 2011 and would like them moved or removed.

Motion by Bohling, seconded by Wittmann to hold a public auction on the surplus air conditioners to be held on Saturday, April 30, 2011 in the Multi-Plex Motor Pool between 9:00 a.m. and 12:00 p.m., with minimum bid of \$25.00 per air conditioner and the county clerk to clerk the auction. Roll call vote: Wittmann, aye; Hutton, aye; Bohling, aye.

**Executive Session\*** - Motion by Bohling, seconded by Wittmann to enter executive session at 8:45 a.m., to prevent needless injury to an individual or business. Roll call vote: Hutton, aye; Wittmann, aye; Bohling, aye. Also present was EMA Director Renee Critser. Motion by Wittmann, seconded by Bohling to leave executive session at 9:02 a.m. Roll call vote: Wittmann, aye; Bohling, aye; Hutton, aye.

9:00 a.m. Public Hearing was held on April 13, 2011 at 9:20 a.m. to approve the leasing of office space at the Multi-Plex Bldg to the Nemaha County Development Alliance. Notice of hearing was published in the Nemaha County Herald on March 24, 2011 and March 31, 2011.

Visitors present at the hearing: Steve Hassler, representative of the NCDA

No one was present at the hearing in opposition of the leasing.

Motion by Bohling, seconded by Hutton to approve leasing Suite C (located in the SW corner adjacent to the men's rest room) at the Nemaha County Multi-Plex Bldg. to Nemaha County Development Alliance for \$100.00 per month, \$1,200.00 annual rent, payable in advance, with a 5 year lease. Roll call vote: Hutton, aye; Bohling, aye; Wittmann, aye.

Chairman closed the public hearing at 9:35 a.m.

9:15 a.m. Open Sealed Bids for sheriff's vehicle - Public notice was published in the Nemaha County Herald on March 31, 2011 and April 7, 2011 to receive sealed bids for 2011 or 2012 Police Package, rear wheel drive sedan. The following bids were received and publicly opened: Meyer-Earp Auto Center, L.L.C \$27,631.00 for a 2011 Chevrolet Caprice.

Motion by Wittmann, seconded by Hutton to table awarding the bid for the 2011 or 2012 Police Package vehicle until information is received on the state bid from Sheriff Brent Lottmann on a 2011 or 2012 Dodge Charger police package. Roll call vote: Hutton, aye; Wittmann, aye; Bohling, aye.

Motion by Wittmann, seconded by Bohling to take from the table awarding of the 2011 or 2012 Police Package vehicle. Roll call vote: Bohling, aye; Wittmann, aye; Hutton, aye.

Sheriff Brent Lottmann presented the state bid from Gene Steffy for a 2011 Dodge Charger Police Package in the amount of \$23,594.00. Motion by Bohling, seconded by Hutton to approve the state bid from Gene Steffy for a 2011 Dodge Charger in the amount of \$23,594.00. Roll call vote: Wittmann, aye; Bohling, aye; Hutton, aye.

9:30 a.m. Open Sealed Bids for Culverts - Public notice was published in the Nemaha County Herald on March 24, 2011 and March 31, 2011 to receive sealed bids for Corrugation Metal Pipe. The following bids were received and publicly opened: Metal Culverts \$55,239.20; Midwest Service & Sales Co., \$61,952.16; Ace/Eaton Metals \$56,048.77. Motion by Wittmann, seconded by Bohling to award the bid to Metal Culverts in the amount of \$55,239.20. Roll call vote: Bohling, aye; Wittmann, aye; Hutton, aye.

10:00 a.m. Sasha Rightsell, Quarterly Report for SENCA – Sasha Rightsell presented SENCA's quarterly report.

Susan Phillips, Annual Report for SENCA – was not present



# Nemaha County Board Minutes



10:30 a.m. Marvin Palmer, Noxious Weed Control update – Marvin Palmer director of Nemaha County Noxious Weed Control visited with the board and updated them on the laws of the Noxious Weed Control and the duties of his position.

11:00 a.m. Jana Smith, Assessor – future costs of maintenance agreements for Assessor's programming – Jana Smith, Nemaha County Assessor visited with the board regarding the large increase received from TeraScan for programming costs on the assessor's office computer system.

11:15 a.m. Corky Jones – regarding repair of historical bridge – Corky Jones was not present at meeting.

## **Action Business**

1. Omaha Public Power District Application #151 – install single phase underground, 4 miles east and 1.5 miles south of Auburn - Motion by Bohling, seconded by Wittmann to approve Omaha Public Power District application #151 to install phase underground, 4 miles east and 1.5 miles south of Auburn. Roll call vote: Hutton, aye; Bohling, aye; Wittmann, aye.
2. Resolution 2011-17 - Policy for County Officials & Directors to follow when completing Annual Inventory Statements – Motion by Bohling, seconded by Wittmann to adopt Resolution 2011-17 establishing a policy for county officials and office directors to follow when completing the Annual Inventory Statements for their office. Roll call vote: Wittmann, aye; Bohling, aye; Hutton, aye.
3. Authorization for NADAA to hold \$500.00 in a petty cash account – Motion by Wittmann, seconded by Bohling to authorize Nemaha Against Drug and Alcohol Abuse to hold \$500.00 in a petty cash account as recommended by the Nebraska State Auditors Office. Roll call vote: Hutton, aye; Wittmann, aye; Bohling, aye.
4. Authorization for County Sheriff to hold \$1,000.00 in a petty cash account – Motion by Wittmann, seconded by Bohling to authorize the Nemaha County Sheriff to hold \$1,000.00 in a petty cash account as recommended by the Nebraska State auditors Office. Roll call vote: Hutton, aye; Bohling, aye; Wittmann, aye.
5. Resolution 2011-18 - rescinding authorization EMA Director use of County vehicle for personal commute – Motion by Wittmann, seconded by Bohling to adopt Resolution 2011-18 rescinding Resolution 09-14, authorizing the EMA Director use of County Vehicle for personal commute as recommended by the Nebraska State Auditors Office. Roll call vote: Wittmann, aye; Hutton, aye; Bohling, aye.
6. Appointment of Sam Smith to the Noxious Weed Control Board (term to expire January, 2015) – Motion by Hutton, seconded by Wittmann to appoint Sam Smith to the Nemaha County Noxious Weed Control Board with term to expire January, 2015. Roll call vote: Bohling, aye; Hutton, aye; Wittmann, aye.

## **County Officials Reports/Correspondence**

1. Region V Systems & Region V Services meeting update (Dennis W.)
2. Road budget – amount remaining in gravel & barrow line item
3. 1<sup>st</sup> Quarter Report for Nemaha County Sheriff (earned fees from 01-01-11 – 03-31-11)
4. Veterans Service Quarterly report for qtr ending March 31, 2011
5. Fund Balances as of March, 2011
6. Received final 2009-2010 Audit conducted by the State of Nebraska
7. Clerk of District Court Monthly Fee Report for March, 2011

## **Buildings/Grounds/Property**

## **Equipment/Office Equipment/Furniture**

1. Grader Blades/bits – vendor and cost, quantity on hand at shops
2. Repair to District 2 rock truck



# Nemaha County Board Minutes



3. See e-mail regarding internet access – the courthouse offices have been having some problems with the Internet
4. Review public notice for sealed bids for P&H Crane

## **Road Superintendent/Consultant**

1. Load Rating Pictures – Need ASAP - see letter from Mark Traynowicz dated 3-4-2011
2. Bracing by Deck Policy – Mark Mainelli has taken a copy of this letter and will get back to us
3. E-mail from Scott Rathjen regarding 2009 NDOR QA Bridge Inspection Program for bridges: C006410315, C006402910, C006403650, C006404110P, C006432250, C006402602P
4. Letter from Mainelli Wagner regarding Critical Findings Report for Bridge C006413020

## **Projects/Bridges**

## **Discussion Items/Correspondence**

1. Policies and procedures for road projects
2. Review District 1 road employee applications for interviewing
3. Set date for interviewing road applicants
4. Solicit special pricing for fixing rock chips in road equipment & trucks
5. ADC Meeting Minutes 3-30-11
6. Southeast Community College Annual Report

The following claims were approved for payment by the Board of Commissioners and authorize the County Clerk for payment:

### **General**

Salaries	\$31,747.76
Action Tech, se	339.99
American Lawncare, se	340.00
American Recycling, se	1,595.50
Ameritas Life, ret	4,803.07
AS Central Finance, se	448.00
Aub Development, du	5,000.00
Aub Family Hlth, me se	204.00
Aub Newspaper, pub,sub	832.96
Black Hills, ut	268.01
Bd Public Works, ut	3,276.64
Bulldog Auto Parts, su	18.46
Capital Business, ma ag	2,245.92
Caseys General, fu	97.25
Catlett Surveying, se	400.00
Center Preparedness, reg	95.00
Clerk Dist Ct Assoc, du	25.00
Constellation, ut	779.86
Cornhusker State Ind, su	9.25
CRC Press, su	247.88
Creighton Univ Law, su	191.00
Critser, Renee, reim	21.38
Culligan, su	78.95
Discover Bank, garn	260.94
Dollar General, su	15.50
Douglas Co Treas, se	250.00
Dugan-Hinrichs, J, se	75.00
Eakes Office, su	199.95





# Nemaha County Board Minutes



Edwards Chemicals, su	102.89
Fankhauser, cont	4,166.66
Farmer's Coop, fu	3,081.80
Gage Co Sheriff, se	17.88
Hines, Charles, mi	45.69
Holthus, Tim, reim	100.00
Hunters Headquarters, su	500.00
Interstate All Battery, su	46.47
Intoximeters, su	646.00
Kathleen Laughlin, garn	187.00
Kruger, Mary, mi	20.40
Lavigne Constr., bldg re	12,000.00
LECC, reg	100.00
Lesoing, Gary, mi	198.29
LexisNexis, sub	175.00
Lickteig, Scott, reim	100.00
Lynn Peavey Co, su	152.40
Microfilm Image, se	123.00
MIPS Inc, sftwr	1,172.41
Modern Methods, cont	532.66
NE Assoc Co Treas, du	80.00
NE Co Attorney Assoc, du	25.00
NE Dept Revenue, reg	100.00
NE UC Fund, se	1,430.00
Nem Co Clerk, ins	1,900.55
Nem Co Court, fe	598.00
Nem Co Hospital, bl al	255.00
Nem Co Sheriff, fe	1,860.32
Nem Co Tax, ss, fwh	9,129.83
Nutsch-Fulton, K, mi	99.71
OPPD, ut	30.70
Pamida, su	99.76
Petersens Auto, se	3,190.13
Pieters Constr., proj	15,200.00
Presto-X-Co, se	330.47
Quill, su	1,620.05
RC Booth, su	105.00
Redfield & Comp, su	237.25
Resseguie, T, wit fe	32.00
Richardson Co Sheriff, se	18.50
Rieger, Rachel, bd pr	3,503.15
Rogers Sporting, eq	2,574.98
Sack Lumber, su	55.13
Shell Fleet Plus, fu	27.25
Simon, Randall, reim	100.00
Smith, Richard, atty fe	492.76
Tap Publishing, reg	83.95
The Cleaners, se	447.00
The Hartford, annt	75.00
Trade Well Pallet, bldg re	1,500.00
U-Save Pharmacy, me su	168.01
Verizon Wireless, se	508.61
Windstream, se	1,622.99

**Road**



# Nemaha County Board Minutes



Salaries	\$18,969.89
A&L Hydraulics, pts, la	683.18
Adams, Allan, reim	540.73
American Recycling, se	59.00
Ameritas Life, ret	2,916.96
Beards Salvage, su	304.65
Black Hills, ut	74.09
Bd Public Works,ut	1,151.74
Bulldog Auto, pts, su	653.50
Caterpillar Financial, eq	16,417.52
Constellation, ut	203.17
Eggers Bros, pts, su	403.03
Farmers Coop, fu	26,666.36
Ferrellgas, ut	715.36
General Fire Safety, se	69.25
Graybill Tire, pts, la	976.87
Johnson Quik ,su	13.83
Lawson Products, su	522.72
Lueders Petro, fu, oil	5,641.15
Martin Luther, se	100.00
Martin Marietta, rk	38,919.24
Mellage Truck, pts, la	183.00
Nem Co Tax, ss, fwh	6,625.25
NMC, pts, la	5,074.59
Palmer, Marvin, mi, me	101.10
Quality Hotel, Idg	210.00
Stutheit Impl, pts	3,660.04
Village Nemaha, ut	66.25
Wick's Sterling, pts	190.65
Windstream, se	197.54
Windstream, se	40.00
<b>Child Support</b>	
Martin, V Marie,se, pstg	1,731.06
<b>County Visitors</b>	
Aub Newspaper, pub	5.02
Kruger, Mary, mi	40.80
Van Gundy Art, adv	71.20
<b>Drug Coalition</b>	
Salaries	\$2,983.58
Ameritas Life, ret	316.42
Aub Newspaper, adv	52.00
Brock Bugle, adv	20.00
Glenn's Corner, su	33.82
Nem Co Tax, ss, fwh	739.87
Nem Co Treas, se	993.81
Osborne, Laura, mi	32.13
Pamida, su	25.46
SunMart, su	29.97
The Aim Institute, se	1,000.00
Tri-State Office, su	55.83
Whisler, Kayleigh, mi	90.78
<b>911 Wireless Service</b>	
Windstream, se	751.34
Windstream, se	293.53



# Nemaha County Board Minutes



## 911 Emergency

American Tower, se	663.00
Windstream, se	614.73
Windstream, se	240.17

With no further business to come before the Board of Commissioners, Chairman adjourned at 1:45 p.m.

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Chairman, Board of Commissioners

In Witness Whereof, I have hereunto set my hand and official seal this 27<sup>th</sup> day of April, 2011.

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Joyce Oakley, County Clerk